



ST. JOSEPH'S COLLEGE FOR WOMEN

Kangayam Road, Tirupur – 641 604.

Affiliated to Bharathiar University, Accredited with Grade "B+" by NAAC

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MINUTES OF IQAC MEETINGS AND ACTION TAKEN IN THE ACADEMIC YEAR 2019-2020

Academic Year 2019-2020

Minutes of the Internal Quality Assurance Cell (IQAC) meeting Dated 11.07.19.

Time: 2:30 p.m.

Venue: IQAC Room.

The following members were present

Members	Designation	Signature
Dr. Rev. Sr. Kulandai Theresu	The PRINCIPAL	<i>S. Kulandai Theresu</i>
Mrs. J. Priyadharsini	IQAC Co-ordinator	<i>J. Priyadharsini</i>
Mrs. S. Sahaya Tamil Selvi	Head & Asst. Prof. of Comp. Sci.	<i>S. Sahaya Tamil Selvi</i>
Dr. T. G. SHETO	Head & Asst. Prof. of Commerce	<i>T. G. Sheto</i>
Mrs. S. Valasmathi	Head & Asst. Prof. of Commerce	<i>S. Valasmathi</i>
Mrs. B. Vinodhini	Head & Asst. Prof. of Comp. Applns.	<i>B. Vinodhini</i>
Mrs. D. Mary Resethala	Head & Asst. Prof. of Maths	<i>D. Mary Resethala</i>
Mrs. G. Rathna Priya	Head & Asst. Prof. of CDF	<i>G. Rathna Priya</i>
Mrs. R. Rajalakshmi	Head & Asst. Prof. of English	<i>R. Rajalakshmi</i>
Mrs. B. Suganya	Head & Asst. Prof. of BBA	<i>B. Suganya</i>
Mrs. G. Ananthi	Head & Asst. Prof. of Commerce with CA.	<i>G. Ananthi</i>
Mrs. A. Augusta Mary	Head & Asst. Prof. of Tamil	<i>A. Augusta Mary</i>
Mrs. P. Mahalakshmi	Head & Asst. Prof. of Physics	<i>P. Mahalakshmi</i>
Mrs. P. Viji	Head & Asst. Prof. of Chemistry	<i>P. Viji</i>

The following were the agenda for the meeting.

1. Welcoming the members present.
2. Review of the implementation of the resolution passed in the previous meeting.
3. Criteria wise presentation on AQAR by IQAC Co-ordinator.
4. To download and use the forms uploaded by IQAC in the institution website.

5. Vote of Thanks

The IQAC Coordinator Mrs. J. Priyadharshini welcomed the members present.

Implementation of the resolutions passed in the previous meeting.

- * Academic Audit was conducted in the month of March 2019.
- * A note of thanks was given by the IQAC Coordinator for the successful completion of NAAC Accreditation process.
- * Institution was accredited with B+ Grade by NAAC on 28th March 2019.

The following resolutions were passed:

- * It was informed to all the head of the departments by the Principal about the importance of submission of AQAR at the end of every academic year.
- * Criteria-wise presentation on AQAR was given by IQAC Coordinator.
- * It was resolved to start preparing for Annual Quality Assurance Report in the prescribed format.
- * It was resolved to download and use the forms uploaded by IQAC in the institution website for faculty and students.
- * The meeting ended with a formal vote of thanks by IQAC Coordinator.

Dr. K. S. Srinivasan
PRINCIPAL

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Minutes of the IQAC meeting Dated: 17.09.2019.

Time: 3:00 p.m.

Venue: IQAC Room.

The following members were present.

Members.	Signature.
Mrs. J. Priyadharsini, IQAC Coordinator, Heads Asst. Prof of Computer Science Pg.	J. Priyadharsini 22/9/19
Ms. B. Sampoorani Asst. Prof. of English Literature	B. Sampoorani 22/9/19
Mrs. K. Anitha Asst. Prof. of Business Administration	K. Anitha 22/9/19
Mrs. T. Kiruthiga Asst. Prof. of Commerce	T. Kiruthiga 22/9/19
Mrs. P. Jim Linda Asst. Prof. of Commerce with CA	P. Jim Linda 22/9/19
Ms. C. Radhija Devi Asst. Prof. of Computer Science	C. Radhija Devi 22/9/19
Mrs. S. Jathilatha Asst. Prof. of Computer Applications	S. Jathilatha 22/9/19
Mrs. N. Mohana Asst. Prof. of Mathematics	For N. Mohana
Ms. R. Karthika Asst. Prof. of Costume Design & Fashion	R. Karthika 22/9/19.

Mrs. P. Roopa
Asst. Prof. of Physics

P. Roopa

Mrs. C. Siva Selvi
Asst. Prof. of Chemistry

C. Selvi

The following were the agenda for the meeting.

- * Welcoming the members present.
2. Information on revised plan and formate for data collection.
3. Details of forms uploaded by IQAC in the institution website.
4. Vote of thanks.

The IQAC Coordinator Mrs. J. Priyadharshini welcomed the members present.

The following resolutions were passed:

- * It was informed to the IQAC staff incharge of all Departments about the importance of submission of AAR at the end of every academic year.
- * Revised formate for data collection was informed.
- * Report formate for dept. activities and the respective forms were given.
- * The meeting ended with a formal vote of thanks by IQAC Coordinator.

S. K. S. Thirumala

PRINCIPAL
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Minutes of the IQAC meeting dated 29.02.2020.

Time: 3:00 p.m.

Venue: IQAC Room

The following members were present.

Members	Signature
Mrs. J. Pinyadharsini IQAC Coordinator, Head & Asst. Prof. of Computer Science Ph.	J. Pinyadharsini
Mrs. G. Anandhi Extension Activity Coordinator, Head & Asst. Prof. of Commerce with CA.	G.A.
Ms. S. Angel Meelia Asst. Prof. of English Literature	S. Angel Meelia
Mrs. A. Parveen Banu Asst. Prof. of Business Administration	A. Parveen Banu
Mrs. S. Indhumathi Asst. Prof. of Commerce	S. Indhumathi
Mrs. S. Roslin Asst. Prof. of Commerce with CA	S. Roslin
Mrs. S. Anokha Mary Asst. Prof. of Computer Science	S. Anokha Mary
Mrs. J. Priya Asst. Prof. of Computer Applications	J. Priya 22/02/20

Mrs M. Suganya
Asst. Prof. of Mathematics

H. Suresh

Mrs. K. Sathya
Asst. Prof. of Costume Design & Fashion

H. Suresh

Ms. S. Preshkala
Asst. Prof. of Physics

Prof.

Ms. P. Shantha (Mrs. S. Jayapriya)
Asst. Prof. of Chemistry

S. Anja Suresh

The following were the agenda for the meeting.

1. Welcoming the members present
2. Plan of action for extension activities and best practices for the academic year 2019-2020.
3. Discussion on Extension activity report formats and approval forms.
4. Vote of thanks.

The IASC Coordinator Mrs. T. Priyadharsini welcomed the members present.

The following resolutions were passed.

- * Extension activities may be carried out in Mudalipalayam village which is to be adopted by the institution along with NSS.
- * It was informed about the availability of Extension activity approval forms in the institution website.
- * Report formats for extension activities were informed.
- * It was resolved to have MoU with NGOs to perform the extension activities.

- * Existing professionally best practices to be continued with more activities.
- * Existing incubation centres may adopt new approaches to increase their standard and reach the society.
- * The meeting ended with a formal vote of thanks by Extension activity coordinators and ISAC Coordinator.

Sr. Inlandan

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Minutes of the IRAC meeting dated 23.03.2020

Time: 11:00 a.m

Venue: IRAC Room

The following members were present.

S No	Members	Signature
1	Dr. J. PRIYADHARSHINI	J. Priyadharsini 23/3/2020
2	C. B. Sampoonani	C. B. Sampoonani 23/3/20
3	P. Priya	Priya 23/03/2020
4	S. Jayapriya	S. Jayapriya 23/3/2020
5	S. B. ROHINI	S. B. Rohini 23/3/2020
6	P. ROOPA	P. Roopa 23/3/2020
7	R. KARTHIKA	R. Karthika 23/3/2020
8	K. ANITHA	K. Anitha 23/3/2020
9	C. RAATHIYA DEVI	C. Raathiya Devi 23/3/2020
10	T. KIRUTHIGA	T. Kiruthiga 23/03/2020
11	P. JIMLINDA	P. Jimlinda 23/03/2020
12	N. Amuthavalli	N. Amuthavalli 23/3/20

The following were the agenda for the meeting.

1. Welcoming the members present.
2. Plan of action for conducting Faculty development Program.
3. Discussion of topic for the faculty development Program.
4. Vote of thanks.

Dr. J. Priyadharshini, IQAC Coordinator welcomed the members present.

The following resolutions were passed:

- * It was resolved to conduct faculty development program on "Designing an effective E-content".
- * It was resolved to organize more number of faculty development Programs in the next academic year.
- * It was resolved to focus on "Soft skills" in the faculty development Programs to be organized.

Dr. Kulanalai Devi

PRINCIPAL

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